**Full Paper Format & Guideline**

Please submit your full length, high-quality papers describing the results of conceptual, constructive, experimental and theoretical work or research.

**Language**

* The text should be in English

**Paper Structure**

* Purpose/Objectives
* Methodology/Approach
* Findings/Results
* Conclusion/Implications/Recommendations
* Acknowledgements (when appropriate)
* References
* Appendices (when appropriate)

**File format**

* MS Word

**Formatting & Paper Length Limit**

**Follow the instructions mentioned below:**

|  |  |
| --- | --- |
| Paper length | Full paper: within 12 pages, including references, tables/ charts and keywords |
| Abstract length | 200-250 words |
| Key words | 3-5 words |
| Font | 12-point Times New Roman |
| Paragraph | Single-spaced |
| Margin | Normal (Top: 2.5 cm; Bottom: 2.5 cm; Left: 2.5cm, Right: 2.5cm) |
| Page numbers | Bottom-centered |
| Layout | One-column Portrait |
| Format | MS Word |